ITASCA WATERS
Team Up for Clean Waters

Itasca Waters Board Meeting

Monday, 6 October 2025, 5:00 pm

Attendance (quorum 5 of voting Board): Present (P), Absent (A), Excused(E), Left (L). Non-voting Technical Advisory Board

Board of Directors				***Technical Advisory Board***	
Sandy Anderson	*P*	*Jessica Loes*	*P*	*Andy Arens*	*A*
Kathy Cone	*E*	*Grace/Tom McCullough*	*P*	*Benjamin Benoit*	*A*
John Downing	*P*	*Cory Smith*	*A*	*Stephanie Kessler*	*P*
Bill Grantges	*P*	*Christina VanDeventer*	*A*	*Eric Raitanen*	*E*
Jack Jones	*P*			*Chad Severts*	*A*

Education Chair and acting Secretary: Jan Sandberg

Coordinator: Bethann Perendy

TAB: Stephanie Kessler

The President may wish to suggest reorganizing the agenda for convenience.

-Please note that the meeting will be recorded and retained until approval of the meeting minutes.

-Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

NOTE: Due to the wide ranging discussion at today's meeting, these minutes may not reflect the order of the agenda distributed earlier but do retain all discussion.

Agenda Items/ *Attachments*	**Key Discussion**	**Outcomes**	**Follow-up Needed *Who/When***
1. Opening Items			
1.a Call to order	Itasca Waters Board meeting is called to order at 5:00 pm by Vice-President John Downing		
1.b Confirm Quorum	*Quorum = 50 percent of the voting members of the whole board, currently five*	Quorum established	
1.h Agenda	*Motion to approve the agenda with some rearrangement (Jan Sandberg, Jess Loes) M/S/U*	Motion	This happened after some discussion

2. Financial Report

2.a Financial Update—taken up at end of meeting	Sandy sent a **financial report**. She noted: YTD our checking and savings dwindling to cover expenses. Our YTD expenses have been approximately $17,000 of the budgeted amount of $39,750, under our budgeted amounts for each of our projects and YWS should be under budget. Many of the expenses are fixed and required if IW continues. Consensus to continue discussion at the next meeting.		

3. Unfinished Business

3.a Unfinished Business from July meeting	Address thank you letters for Practical Water Wisdom and TAB appointments at upcoming meeting; Forestry survey; grant proposal; See July minutes for items and discussion		

4. New Business

4.a Review Mission, Vision, Past Successes, Board	John reviewed his PowerPoint—grants stopped after losing Harold Dzuik and IW stopped refreshing the Board in 2017 so work fell on fewer folks.		
4.b 2020-24 Strategic Plan	This should be updated as we move forward.		
4.c Viability Discussion	Can IW continue its mission or should some programs be transferred (YWS to Continuing Education). Is funding available? Steph reviewed IW early days, contrast with ICOLA. Have we lost the business/econ development connection, what do members want, extend beyond Itasca County? Other comments: stories about threats and current impacts, finding people of passion, how to change behavior (fear and money), specific Itasca needs. Several present willing to devote more time to IW. *Motion to take one year to rebuild the organization including updating the strategic plan to define what is needed and then building Board to focus on strategy. (Jan Sandberg, Jess Loes) M/S/U*	Motion	
4.d Approve new Board members	*Motion to approve Stephanie and Jan Sandberg for terms to end in December 2026 (John Downing, Bill Grantges) M/S/U*	Motion	

4.e Replace Treasurer and President	Sandy is willing to continue as Treasurer for a bit and handle web issues. Stephanie is will to share Presidency with Kathy or take it over pending Kathy's preference. Jan is willing to act as Secretary or share with Jess.		
4.f Topics for October 20 meeting	Topic survey results **Bylaw Changes**: proposed by John to address Board member removal and organization closure. Perhaps also address mandatory County Commissioner. **Board member recruitment** and **Potential Board Members** Votes for Secretary and President as needed Consider strategy to revise strategic plan Further discuss future for YWS Develop plan for membership and appeal to new shoreland owners		Jan to check on sharing option John to discuss continuing with Kathy Jan to ask Shirley for ideas about membership Jan will work with John on agenda
5. On-going Business			
5.a Approval of Meeting Minutes from previous Itasca Waters meeting	**Minutes July 14, 2025**	Motion	
5.b ICOLA Meeting Minutes	Website for published minutes: Itasca COLA Minutes from last meeting, June 17. Next meeting October 15, 11:30 am Courthouse		
5.d 2025 Conflict of Interest Forms	We have forms for Christina, Jess, Grace, Wes, Jack, Sandy, Kathy, Grace, Tom and Bill. Still need John and Cory.		.

6. Reports			
6.a President's Report, Executive Committee			
6.b. Coordinator/ Office Report			
6.c. Education	Presentation Update includes a list of topics and status. The TEK presentation has been postponed to January 2026, the replacement, wildfire and water,		

	cancelled due to the shutdown but we hope to reschedule. **[Ongoing 2026 topic discussion]**		
6.d Grants	**[Grants data]**		
6.e Membership	Discuss at upcoming meeting.		
6.f Shoreland Advisors			
6.g Youth Water Summit			
6.h Other Committee Reports			
7. Other			
7.a Upcoming Board Meetings	**Next Meeting:** October 20 (7pm), November 17, 2025 and January 12, 2025. All at 4:30 pm via Zoom unless otherwise noted. Dates will be added as approved		
7.b Upcoming Events		.	
8. Adjournment			

Meeting adjourned at 7:08 pm